

BOARD OF DIRECTORS

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Director

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REGULAR BOARD MEETING

EIGHT-HUNDRED FIFTY-SEVENTH MEETING

Tuesday Sept. 23, 2024 – 6:00 P.M.

DRAFT MINUTES

- 1. CALL TO ORDER:** the meeting was called to order by President R.C. Brody at 6:00 p.m. A quorum was established with Directors Nancy Helsley, Laurie Price, and Steve Rosentsweig in attendance. Also in attendance were Associate Directors Dennis Washburn and Deborah Klein-Lopez. Office Manager/HR Specialist Lisa Rand was also present, as was Executive Officer Clark Stevens and Controller Art Renzi. Community Resilience Coordinator Shelly Backlar and Education Director Marilyn Brody-French joined virtually.
- 2. INTRODUCTION OF GUESTS:** Glenn Bailey (former Director) joined virtually, as did Brooks Engelhardt, NRCS District Conservationist, and Jamie Quarfeld, NRCS Soil Conservationist. We were also joined by Cindy Solovei (virtually) and Rich Wilson of Agility, a financial consulting firm.
- 3. PUBLIC COMMENTS:** Lionel Mares (joining virtually), a resident of the northeast San Fernando Valley, expressed support for preservation of natural resources, in particular the Rim-of-the-Valley project as well as tribal lands.
- 4. USDA/NATURAL RESOURCES CONSERVATION SERVICE REPORT:**
 - Mr. Engelhardt reported on working on the Environmental Quality Incentives Program (EQIP) and CSP program to close out Fiscal Year 2024 and the final steps in an environmental evaluation for an Emergency Watershed Protection project to address flooding along a perennial stream channel impacted with sediment and debris from the 2023 storm events (The first application deadline for 2025 EQIP program is 11/15/2024);
 - NRCS Oxnard has a new employee, Allison Morris. Her job title is Natural Resource Specialist. She has a BS and MS degree in Biology / Conservation Biology;
 - Ms. Quarfeld mentioned an upcoming urban agriculture conference (Farm Service Agency at GrowGood, Inc.) Oct. 16th and that Shelly and Clark will be invited to attend.

5. **MINUTES:** Approval of minutes for Board meeting of August 27 and Sept. 5, 2024. The Board reviewed the minutes and voted to approve them as presented. **Ms. Price/Ms. Helsley; approved both 4-0.**

6. **FINANCIAL REPORTING:**
 - Art Renzi, Controller (new hire) was introduced.
 - The Board would like to hear staff explanations of aging AR items; Mr. Brody requested that relevant dates be added to these reports.
 - The Board requested any differences in cash flow predictions that differ from that forecast for Sept.

7. **REGULAR CALENDAR**
 - A. The Board will be discussing the District Manager position in Closed Session.
 - B. Approvals
 - i. The Joint Tax Transfer Resolution, City of Calabasas Reorganization No. 2014-03 was approved and signed (**Ms. Helsley/Ms. Price; approved 4-0**)
 - C. A brief (verbal) report on Reserve Fund replenishment was given. This update was “received and filed” (**Mr. Brody**).

8. **INFORMATIONAL REPORTS:**
 - A. Staff estimates that up to 6 staff may attend the CARCD conference in Dec. (Sacramento), but that this is still TBD.
 - B. Staff Reports were presented for August 2024.

9. **DIRECTORS’ COMMENTS/ANNOUNCEMENTS**
 - i. None

10. **ADJOURNMENT:** The meeting was adjourned at 6:55 p.m. (**Ms. Price/Ms. Helsley; 4:0**)

11. **CLOSED SESSION:** After a brief break, the meeting went to a closed session (7:00-7:35 p.m.), after which it adjourned (**Ms. Helsley/Ms. Price, 4:0**).

Submitted by: _____
Dan Cooper, Deputy Executive Officer

Date: _____

Approved by: _____
R.C. Brody, President, Board of Directors

Date: _____