

**BOARD OF DIRECTORS**

Richard C. Brody  
President

Steven Rosentsweig  
Vice President

Nancy Helsley  
Treasurer

Beth Burnam  
Director

Laurie Price  
Director

**EXECUTIVE OFFICER**  
Clark Stevens

## REGULAR BOARD MEETING

EIGHT-HUNDRED FIFTY-FIFTH MEETING

**Tuesday August 27, 2024—5:00 P.M.**

## DRAFT MINUTES

1. **CALL TO ORDER:** the meeting was called to order by President R.C. Brody at 5:00 p.m. A quorum was established with Directors Nancy Helsley, Laurie Price, and Steve Rosentsweig in attendance. Director Beth Burnam joined virtually. Also in attendance were Associate Directors Dennis Washburn and Deborah Klein-Lopez. Office Manager/HR Specialist Lisa Rand was also present, as was Deputy Executive Director Dan Cooper (until 5:30 p.m.); Executive Officer Clark Stevens, Community Resilience Coordinator Shelly Backlar and Education Director Marilyn Brody-French joined virtually.
2. **INTRODUCTION OF GUESTS:** Glenn Bailey (former Director) joined virtually, as did Brooks Engelhardt, NRCS District Conservationist. We were also joined by Cindy Solovei (virtually) and Rich Wilson of Agility, a financial consulting firm.
3. **PUBLIC COMMENTS:** None
4. **USDA/NATURAL RESOURCES CONSERVATION SERVICE REPORT:** Mr. Engelhardt mentioned that they will have a new NRCS agreement with RCDSMM in the fall or spring. Ms. Quarfeld mentioned that they have several slide decks for virtual talks on urban agriculture, and that they are planning an urban agriculture conference and that Shelly and Clark will be invited to attend.
5. **MINUTES:** Approval of minutes for Board meeting of July 22, 2024. The Board reviewed the minutes and voted to approve them as presented. \_\_\_\_\_ / \_\_\_\_\_; **approved 4-0.**
6. **FINANCIAL REPORTING:** Presentation of expense & other reports, through July 2024. The financial report was “received and filed” (**Mr. Brody**).

## 7. REGULAR CALENDAR

A. A report was made by the Personnel Committee indicating that the board is still conducting interviews for the District Manager position, which would resume tonight (in closed session). This update was “received and filed” (**Mr. Brody**).

B. Approvals

i. None

C. A brief (verbal) report on Reserve Fund replenishment was given, and the Board noted that the reserve fund should be replenished soon, under the recently-approved budget. This update was “received and filed” (**Mr. Brody**).

## 8. INFORMATIONAL REPORTS:

A. The draft “Board Roles and Responsibilities”/“What is an RCD?” were presented.

B. Staff Reports were presented for July 2024.

## 9. DIRECTORS’ COMMENTS/ANNOUNCEMENTS

i. None

10. **ADJOURNMENT:** The meeting was adjourned at 5:45 p.m. (**Ms. Price/Ms. Helsley; 4:0**)

11. **CLOSED SESSION:** the meeting immediately went to a closed session (5:45-8:41 p.m.), and then briefly resumed regular session (8:42-8:43) before adjourning (**Ms. Price/Ms. Helsley; 4:0**).

Submitted by: \_\_\_\_\_  
Dan Cooper, Deputy Executive Officer

Date: \_\_\_\_\_

Approved by: \_\_\_\_\_  
R.C. Brody, President, Board of Directors

Date: \_\_\_\_\_