

**BOARD OF DIRECTORS**

Richard C. Brody  
President

Steven Rosentsweig  
Vice President

Nancy Helsley  
Treasurer

Beth Burnam  
Director

Laurie Price  
Director

**EXECUTIVE OFFICER**  
Clark Stevens

## REGULAR BOARD MEETING

EIGHT-HUNDRED FIFTY-THIRD MEETING

**Monday June 24, 2024—6:00 P.M.**

## DRAFT MINUTES

1. **CALL TO ORDER:** the meeting was called to order by President R.C. Brody at 6:01 p.m. A quorum was established with Directors Beth Burnam, Nancy Helsley, Laurie Price, and Steve Rosentsweig in attendance. Also in attendance were Associate Directors Dennis Washburn and Deborah Klein-Lopez. Executive Officer Clark Stevens and Office Manager/HR Specialist Lisa Rand were also present. Community Resilience Coordinator Shelly Backlar joined via Zoom.
2. **INTRODUCTION OF GUESTS:** Glenn Bailey (former Director) joined virtually, and Mishra Devendra joined as a guest of Dennis Washburn. We were also joined by Cindy Solovei (virtually) and Rich Wilson of Agility, a financial consulting firm. Valerie Phillips (Bob Murray & Associates) attended virtually.  
  
Mr. Bailey suggested the RCDSMM connect with the Sustainability Alliance of the Los Angeles Neighborhood Council, which meets the 2<sup>nd</sup> Sunday of each month ([www.ncsa.la](http://www.ncsa.la)).
3. **PUBLIC COMMENTS:** None
4. **USDA/NATURAL RESOURCES CONSERVATION SERVICE REPORT:**  
No report
5. Approval of minutes for Board meeting of May 20, 2024. The Board reviewed the minutes and voted to approve them as presented. **Ms. Burnam/Ms. Helsley; approved 5-0.**
6. **FINANCIAL REPORTING:** Presentation of expense & other reports, through May 2024. Mr. Brody requested a specific update on the top five outstanding invoices on the aging list each month going forward. The report was “received and filed” (**Mr. Brody**).

## 7. REGULAR CALENDAR

- A. Report by Personnel Committee on District Manager (“DM”) position, with discussion. Valerie (Bob Murray) presented a “draft timeline” for hiring, with an offer to be given at the end of August, and a late September start date. She also requested to be sent outreach videos and an org chart of the existing office staff.
- B. Budget discussion relevant to staff compensation was tabled until the next board meeting.
- C. Report on Reserve Fund replenishment. Rich Wilson (Agility) recommended starting to transfer money back to reserves after July 1, but recommended a more substantive discussion at the next meeting.

## 8. INFORMATIONAL REPORTS:

- A. Staff Reports were presented for May 2024.

## 9. DIRECTORS’ COMMENTS/ANNOUNCEMENTS

- Board members requested to see the general fund-to-billable hours bar graph included with prior board packets.

10. **CLOSED SESSION:** The meeting was adjourned at 7:42 (**Mr. Rosentsweig/Ms. Burnam**) and moved to a Closed Session at 7:45, when the Board met.

11. **ADJOURNMENT:** The meeting was adjourned at 8:02 p.m.

Submitted by: \_\_\_\_\_  
Dan Cooper, Deputy Executive Officer

Date: \_\_\_\_\_

Approved by: \_\_\_\_\_  
R.C. Brody, President, Board of Directors

Date: \_\_\_\_\_