

**BOARD OF DIRECTORS**

Richard C. Brody  
President

Steven Rosentsweig  
Vice President

Nancy Helsley  
Treasurer

Beth Burnam  
Director

Laurie Price  
Director

**EXECUTIVE OFFICER**  
Clark Stevens

## REGULAR BOARD MEETING

EIGHT-HUNDRED FORTY-SEVENTH MEETING

Monday March 25, 2024—6:00 P.M.

## DRAFT MINUTES

1. **CALL TO ORDER:** the meeting was called to order by President R.C. Brody at 6:00 p.m. A quorum was established with Directors Beth Burnam, Nancy Helsley, Laurie Price, and Steve Rosentsweig in attendance. Also in attendance were Associate Directors Dennis Washburn and Deborah Klein-Lopez; Executive Officer Clark Stevens, Deputy Executive Officer Daniel Cooper and Office Manager Lisa Rand were also present.
2. **INTRODUCTION OF GUESTS:** Glenn Bailey, past RCD Director, joined virtually, as did Brooks Engelhardt, NRCS District Conservationist. We were also joined by Cindy Solovei (virtually) and Rich Wilson of Agility, a financial consulting firm.
3. **PUBLIC COMMENTS:** None.
4. **USDA/NATURAL RESOURCES CONSERVATION SERVICE REPORT:** Mr. Engelhardt greeted the Board and briefly summarized activities, including responses to numerous calls for emergency work following flooding due to recent rains.
5. **MINUTES:** Approval of minutes for meeting of Feb. 26, 2024. The Board reviewed the minutes and voted to approve them as presented. **Ms. Burnam/Ms. Helsley; approved 5-0.**
6. **MONTHLY CLAIMS AND FINANCIALS:** Cindy Solovei and Rich Wilson (Agility) presented several updated financial documents, and discussed their progress. While it is still not possible to provide a financial projection for the coming fiscal year, this is still the goal by the end of this one (end of June). The issue with Wildlife Conservation Board requesting multiple rounds of changes to invoices was discussed, which affects which of our sent invoices are actually “out” (i.e., we are awaiting payment) and which are being edited so they may be re-sent. Several board members noted again that the >90-day invoice aging list is much-reduced, and that based on the cash flow forecast, we are in far better shape than in prior months. Mr. Brody agreed,

while noting that we should still aim to get money back in reserve, which Mr. Stevens agreed was still the goal. The report was “received and filed” by Mr. Brody.

**7. REGULAR CALENDAR**

No items

**8. INFORMATIONAL REPORTS:**

A. Staff Reports for Feb. 2024:

- i. Clark Stevens, Executive Officer/Principal Architect
- ii. Dan Cooper, Deputy Executive Officer/Principal Conservation Biologist
- iii. Rosi Dagit, Principal Conservation Biologist
- iv. Marilyn Brody French, Education & Engagement Director
- v. Shelly Backlar, Community Resilience Coordinator
- vi. Summary of contract/grant hours to general fund hours for department heads.

**9. DIRECTORS’ COMMENTS/ANNOUNCEMENTS:** Ms. Price mentioned that CARCD now wants each RCD board member to approve candidates, which we can handle via email. Ms. Helsley offered to work with Ms. Price on this task. Ms. Price also mentioned that she has been attending the monthly DEI meetings of staff, which are proceeding well.

**10. CLOSED SESSION:** The meeting was adjourned at 6:38 and moved to a Closed Session at 6:43 p.m., when Board met for approximately 2 hours (adjourned 8:46 p.m.). Mr. Stevens was present for a portion of this discussion.

**11. ADJOURNMENT:** The meeting was adjourned at 8:46 p.m.

Submitted by: \_\_\_\_\_ Date: \_\_\_\_\_  
Dan Cooper, Deputy Executive Officer

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_  
R.C. Brody, President, Board of Directors