

BOARD OF DIRECTORS

Richard C. Brody
President

Steven Rosentsweig
Vice President

Nancy Helsley
Treasurer

Beth Burnam
Director

Laurie Price
Director

EXECUTIVE OFFICER
Clark Stevens

REGULAR BOARD MEETING

EIGHT-HUNDRED TWENTY-NINTH MEETING

Monday July 25, 2022—6:00 P.M.

MINUTES

1. **CALL TO ORDER:** the meeting was called to order via Zoom videoconference by Vice President Steve Rosentsweig at 6:01 p.m. A quorum was established with Directors Beth Burnam, Nancy Helsley and Laurie Price on the videoconference. Director RC Brody was absent. Also on the videoconference were Associate Directors Deborah Klein Lopez and Dennis Washburn, Finance & Operations Officer John Hendra and Administrative Specialist Rebeka Ruiz
2. **INTRODUCTION OF GUESTS:** Brooks Engelhardt, NRCS District Conservationist; Jamie Quarfeld, NRCS Soil Conservationist; Glenn Bailey, past Director and RCD representative to the Sepulveda Basin Wildlife Area Steering Committee.
3. **PUBLIC COMMENTS:** there were no public comments
4. **MINUTES:** Approval of minutes for meeting of April 25, 2022: After reviewing the minutes the Board voted to approve them as presented. **Moved/Seconded: Ms. Price/Ms. Burnam; approved 4-0.**
5. **MONTHLY CLAIMS AND FINANCIALS:** Approval of Claims for April, May and June 2022 and review of financial reports through June 30, 2022: Mr. Hendra discussed the financial position of the RCD through the end of the fiscal year but financials were not available. The Board reviewed and voted to approve the Claims reports. **Moved/Seconded: Ms. Burnam/Ms. Helsley; approved 4-0.**
6. **REGULAR CALENDAR**
 - A. Approval of Resolution No. 2022-07-01: Proclaiming a local emergency exists, re-ratifying the proclamation of a state of emergency by executive order N-29-20, issued by Governor Newsom on March 17, 2020, and re-authorizing remote teleconference meetings of the legislative bodies of the RCDSMM for the period July 25, 2022 to August 24, 2022 pursuant to Brown Act provisions: the Board discussed current covid conditions and voted to continue to meet remotely. **Moved/Seconded: Ms. Helsey/Ms. Price; approved 4-0.**

- B. Approval of Resolution No. 2022-07-02: request to LA County Board of Supervisors to appoint 2 directors: the Board voted to approve the motion and asked Mr. Hendra to research if and when to send a resolution requesting the sitting Directors be reappointed. **Moved/Seconded: Ms. Burnam/Mr. Rosentsweig; approved 4-0.**
- C. Discussion and vote to plant a tree in honor of Dave Roberts, who passed away on June 30, 2022: the Board directed staff to have the RCD plant trees in Dave's honor in our local mountains and send a note to the family.
- D. Executive Officer Annual Review: discussion of process and timeline: Mr. Rosentsweig described the process from last year. The Board discussed the process and agreed to follow the same procedure. The Board directed Mr. Hendra to put the Executive Officer evaluation on the next agenda and begin the process.

8. USDA/NATURAL RESOURCES CONSERVATION SERVICE

REPORT: Mr. Engelhardt introduced himself as the new District Conservationist for our area, replacing Dawn Afman who retired. He gave some background on his lengthy experience with NRCS in southern California. Ms. Quarfeld reported that she is doing a detail in communications with NRCS and discussed the new expansion office in south Los Angeles.

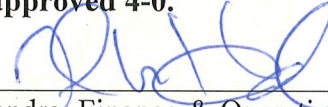
9. INFORMATIONAL REPORTS:

- A. Staff Reports for April, May and June 2022:
 - i. Clark Stevens, Executive Officer: the Board reviewed Mr. Stevens' report. They asked Mr. Hendra to contact Darin Arrasmith to get an update on LVMWD lease progress and urge expedience.
 - ii. John Hendra, Finance & Operations Officer
 - iii. Rosi Dagit, Senior Conservation Biologist
 - iv. Marilyn Brody French, Education Supervisor
 - v. Antoine Kunsch, Community Resilience Coordinator

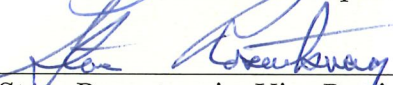
10. DIRECTORS' COMMENTS/ANNOUNCEMENTS

- Ms. Helsley reported that the National Envirothon is going on right now. The California team is from the San Diego area.
- Ms. Price reported that the DEI Committee has completed the equity statement and reviewed the management and employee survey results. The RCD is doing well in most areas but has a few things to improve upon. DoGoodery is no longer working with the RCD because Candice left the company.
- Mr. Rosentsweig requested that the finance committee consider the budget prior to the Executive Officer evaluation in order to decide on annual raise.

11. ADJOURNMENT: The meeting was adjourned at 6:45 p.m. **Moved/Seconded: Ms. Price/Ms. Burnam; approved 4-0.**

Submitted by: 
John Hendra, Finance & Operations Officer

Date: 8/22/22

Approved by: 
Steve Rosentsweig, Vice President
Board of Directors

Date: 8/22/22