

BOARD OF DIRECTORS

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Beth Burnam
Director

Laurie Price
Director

REGULAR BOARD MEETING

EIGHT-HUNDRED TWENTY-FOURTH MEETING

Monday November 22, 2021—6:00 P.M.

MINUTES

EXECUTIVE OFFICER
Clark Stevens

1. **CALL TO ORDER:** the meeting was called to order via Zoom videoconference by President R.C. Brody at 6:03 p.m. A quorum was established with Directors Beth Burnam, Nancy Helsley, Laurie Price and Steve Rosentsweig on the videoconference. Also on the videoconference were Associate Directors Deborah Klein Lopez and Dennis Washburn, Executive Officer Clark Stevens, Senior Conservation Biologist Rosi Dagit (left at 6:40 p.m.) and Finance & Operations Officer John Hendra.
2. **INTRODUCTION OF GUESTS:** Dawn Afman, NRCS District Conservationist; Glenn Bailey, past Director and RCD representative to the Sepulveda Basin Wildlife Area Steering Committee.
3. **PUBLIC COMMENTS:** there were no public comments.
 - Sepulveda Basin Wildlife Area Steering Committee meeting has been moved to Tuesday Nov. 30 instead of Nov. 22. Mr. Bailey has a conflict so Ms. Helsley will step in for this meeting.
4. **MINUTES:** Approval of minutes for meeting of October 25, 2021: the Board voted to approve the minutes as presented. **Moved/Seconded: Ms. Burnam/Ms. Price; approved 5-0.**
5. **MONTHLY CLAIMS AND FINANCIALS:** Approval of Claims for October 2021 and review of financial reports through October 31, 2021: Mr. Hendra reviewed highlights of the reports. Directors inquired about the investment losses and asked that a review of investments be included on the next agenda. The Board voted to approve the Claims and Financial reports as presented. **Moved/Seconded: Ms. Price/Ms. Helsley; approved 5-0.**
6. **REGULAR CALENDAR**
 - A. Approval of Resolution No. 2021-11-01: Proclaiming a local emergency exists, re-ratifying the proclamation of a state of emergency by executive order N-29-20, issued by Governor Newsom on March 17, 2020, and re-authorizing remote

- teleconference meetings of the legislative bodies of the RCDSMM for the period November 27, 2021 to December 26, 2021 pursuant to Brown Act provisions; the Board found that the state of emergency continues and voted to approve the resolution to meet remotely next month. **Moved/Seconded: Ms. Burnam/Ms. Helsley; approved 5-0.**
- B. Approval of CA Department of Fish and Wildlife interagency agreement for \$1.649 million to complete CEQA/NEPA and other documentation required for restoration of Topanga Lagoon: Ms. Dagit described the work the agreement and grant will fund: the CEQA/NEPA work necessary for Topanga Lagoon restoration. She also described the overall process of Lagoon restoration and where this agreement fits in. Mr. Stevens discussed the political aspects of the state budget allocation for this project. Directors inquired about the budget and the design selection process, then voted to approve the interagency agreement. **Moved/Seconded: Ms. Price/Ms. Burnam; approved 5-0.**
- C. Approval of Resolution 2021-11-02: acceptance of a grant of \$389,740 from the California Department of Forestry and Fire Protection for the project “Defensible Space Virtual Learning Center” and designation of authorized signer(s) of all documents related to the grant: Mr. Stevens described the project, which is the creation of a series of how-to videos for home hardening and defensible space. The Board asked about the designation of signers in the resolution, which Mr. Stevens explained was part of the grant requirements. The Board voted to approve the resolution. **Moved/Seconded: Ms. Burnam/Ms. Helsley; approved 5-0.**
- D. Approval of Resolution 2021-11-03: acceptance of a \$41,600 grant from the State Coastal Conservancy to fund the Malibu Lagoon Together project and designation of authorized signer(s) of all documents related to the grant: the Board discussed the project and gave kudos to Education & Communications Specialist Angelica Kahler for her first grant awarded. They then voted to approve the resolution. **Moved/Seconded: Ms. Price/Mr. Rosentsweig; approved 5-0.**
- E. Review and approval of 2020-21 Financial Statement resulting from the audit of the RCD by Rogers, Anderson, Malody and Scott, LLC: the Board reviewed the audit and tabled it to next meeting to give the Finance & Administration Committee time to review and discuss.
- F. Authorization for allocation of surplus funds from 2020-21 fiscal year: Mr. Hendra described the requested items. The Board discussed the items and voted to approve the technology upgrade and water monitoring equipment (Nos. 1 & 2) on the list now and table the other items for more information. **Moved/Seconded: Ms. Burnam/Ms. Price; approved 5-0.**
- G. Authorization for the RCD to send comment letters to the Citizens Redistricting Commission regarding state and federal office redistricting maps: Ms. Lopez requested the RCD write comment letters regarding redistricting of federal and

state offices because the current maps have split the RCD's territory into too many districts. The letter will be similar to the one sent to the Citizens Redistricting Commission regarding LA County supervisorial districts with modifications for these jurisdictions. Ms. Lopez will work with Mr. Stevens to draft and send the letters. The Board voted to approve sending these letters.

Moved/Seconded: Ms. Price/Ms. Helsley; approved 5-0.

7. USDA/NATURAL RESOURCES CONSERVATION SERVICE

REPORT: Ms. Afman suggested checking out GSA auctions for used vehicles. She reported that she has been busy getting her new staff trained and equipped.

8. INFORMATIONAL REPORTS:

A. CARCD Business Meeting Report: Ms. Price reported on the meeting, the first day of which was heavily focused on JEDI issues. There were no resolutions to vote on but the delegates voted on Board officers (President Don Butz, RCD of Greater Sand Diego; Vice President Colleen Hatfield, Butte County RCD; Secretary/Treasurer Harold Singer, Tahoe RCD). Carlos Suarez, State Conservationist with NRCS, reported that a significant amount of federal funding is coming into the state. NACD spoke about grants available for urban agriculture. The annual conference will be held over a month in January and early February to allow more people to attend more sessions.

B. Staff Reports for October 2021:


- i. Clark Stevens, Executive Officer
- ii. John Hendra, Finance & Operations Officer
- iii. Rosi Dagit, Senior Conservation Biologist
- iv. Marilyn Brody French, Education Supervisor
- v. Antoine Kunsch, Community Resilience Coordinator

9. DIRECTORS' COMMENTS/ANNOUNCEMENTS

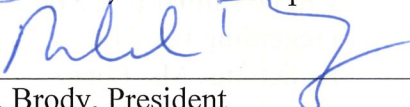
- Ms. Helsley reported the CA Envirothon will be held April 2, 2022. The Resource Advisory Panel is making webinars and workshops for the participants to view.
- Ms. Lopez reported that she is likely to become Mayor of Agoura Hills in two weeks!
- Ms. Burnam complemented the staff on how much work is going on and how many projects are being accomplished. Ms. Price seconded the sentiment.

10. **ADJOURNMENT:** The meeting was adjourned at 8:08 p.m. **Moved/Seconded: Mr. Rosentsweig/Ms. Price; approved 5-0.**

(Signature on next page)

Submitted by: 
John Hendra, Finance & Operations Officer

Date: 11/22/2021

Approved by: 
R.C. Brody, President
Board of Directors

Date: 4/29/2022