

BOARD OF DIRECTORS

Richard C. Brody
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Steven Rosentsweig
Vice President

Nancy Helsley
Treasurer

Beth Burnam
Director

Laurie Price
Director

REGULAR BOARD MEETING

EIGHT-HUNDRED TWENTY-THIRD MEETING

Monday October 25, 2021—6:00 P.M.

MINUTES

EXECUTIVE OFFICER
Clark Stevens

1. **CALL TO ORDER:** the meeting was called to order via Zoom videoconference by President R.C. Brody at 6:00 p.m. A quorum was established with Directors Beth Burnam and Laurie Price on the videoconference. Director Nancy Helsley joined at 7:15 p.m. Director Steve Rosentsweig was absent. Also on the videoconference were Associate Directors Deborah Klein Lopez and Dennis Washburn, Executive Officer Clark Stevens and Finance & Operations Officer John Hendra.
2. **INTRODUCTION OF GUESTS:** Dawn Afman, NRCS District Conservationist; Glenn Bailey, past Director and RCD representative to the Sepulveda Basin Wildlife Area Steering Committee.
3. **PUBLIC COMMENTS:**
 - Mr. Bailey commented that Pierce College and Sepulveda Basin have both been moved from their current LA City Council districts to new districts in the current iteration of the redistricting process. The City Council will address this on Friday.
 - Mr. Bailey also reported that there is no Sepulveda Basin Wildlife Area Steering Committee meeting this month.
4. **MINUTES:** Approval of minutes for meeting of September 27, 2021: The Board approved the minutes as presented. **Moved/Seconded: Ms. Price/Ms. Burnam; approved 3-0.**
5. **MONTHLY CLAIMS AND FINANCIALS:** Approval of Claims for September 2021 and review of financial reports through September 30, 2021: the Board discussed the Claims and financial reports and voted to approve them. The Board also requested that a presentation be made at a future Board meeting about the work that the Community Resilience Department is accomplishing with its grant funds. **Moved/Seconded: Ms. Price/Ms. Burnam; approved 3-0.**
6. **REGULAR CALENDAR**

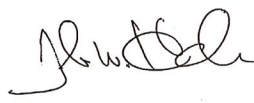
- A. Approval of Resolution No. 2021-10-01: Proclaiming a local emergency exists, re-ratifying the proclamation of a state of emergency by executive order N-29-20, issued by Governor Newsom on March 17, 2020, and re-authorizing remote teleconference meetings of the legislative bodies of the RCDSMM for the period October 27, 2021 to November 26, 2021 pursuant to Brown Act provisions: the Board discussed the ongoing health situation and continued emergency declaration from the state, then voted to approve the resolution. **Moved/Seconded: Ms. Burnam/Ms. Price; approved 3-0.**
- B. Review and approval of Letter of Intent (LOI) to lease office space with the Las Virgenes Municipal Water District: Ms. Burnam reviewed the LOI as part of the Board's Ad Hoc Lease Subcommittee. She generally approved of the terms but highlighted a few items for editing, like tenant improvements budget and desired materials. After discussion of potential changes, the Board voted to authorize Ms. Burnam and Ms. Price to finalize the LOI. **Moved/Seconded: Ms. Price/Mr. Brody; approved 3-0.**
- C. Review and approval of proposal from DoGoodery for DEI training for \$3,500: Ms. Price reported that the DEI Subcommittee approved the DoGoodery proposal, which would include interviews with Board/Staff in preparation, a workshop for all interested Directors/staff, and then follow up as needed. The Board asked questions about who would participate and what other costs might be involved, then voted to approve the contract. **Moved/Seconded: Ms. Burnam/Mr. Brody; approved 3-0.**
- D. Review and approval of comment letter regarding Los Angeles County redistricting: Mr. Brody commended Mr. Stevens for finding and reusing a letter the RCD sent in 2011 that mentions many of the same issues. Mr. Stevens reviewed changes he made to the original letter. The Board directed Mr. Stevens to request that the RCD's communities of interest be kept together as much as possible in one supervisorial district. The Board voted to authorize Mr. Stevens to send the letter with requested revisions. **Moved/Seconded: Ms. Price/Ms. Burnam; approved 3-0.**
7. **USDA/NATURAL RESOURCES CONSERVATION SERVICE REPORT:** Ms. Afman reported that NRCS has closed their books for 2020-21 and they are currently working without a budget. Her new staff has settled in and found housing.
8. **INFORMATIONAL REPORTS:**
- A. Staff Reports for September 2021:
- i. Clark Stevens, Executive Officer: Mr. Brody asked about the RCD's role in the overpass project. Mr. Stevens reported that our role at this point is

smaller as the design has been taken over by another design team, but the RCD is still getting credit for the original design when appropriate.

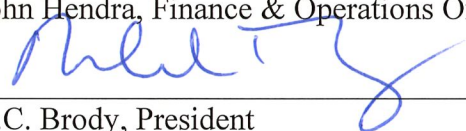
- ii. John Hendra, Finance & Operations Officer
- iii. Rosi Dagit, Senior Conservation Biologist
- iv. Marilyn Brody French, Education Supervisor
- v. Antoine Kunsch, Community Resilience Coordinator

9. **DIRECTORS' COMMENTS/ANNOUNCEMENTS:** there were no Directors comments.

10. **ADJOURNMENT:** The meeting was adjourned at 7:27 p.m. **Moved/Seconded: Ms. Burnam/Ms. Price; approved 4-0.**

Submitted by: 
John Hendra, Finance & Operations Officer

Date: 11/23/2021

Approved by: 
R.C. Brody, President
Board of Directors

Date: 11/30/2021