

BOARD OF DIRECTORS

Richard C. Brody
President

Steven Rosentsweig
Vice President

Nancy Helsley
Treasurer

Beth Burnam
Director

Laurie Price
Director

EXECUTIVE OFFICER
Clark Stevens

REGULAR BOARD MEETING

EIGHT-HUNDRED FIFTEENTH MEETING

Monday January 25, 2021—6:00 P.M.

MINUTES

1. **CALL TO ORDER:** the meeting was called to order via Zoom videoconference by President R.C. Brody at 6:08 p.m. A quorum was established with Directors Nancy Helsley, Laurie Price and Steve Rosentsweig on the videoconference. Director Beth Burnam joined the meeting at 6:18 p.m. Also on the videoconference were Associate Directors Deborah Klein Lopez and Dennis Washburn, Executive Officer Clark Stevens and Finance & Operations Officer John Hendra.
2. **ELECTION OF BOARD OFFICERS:** the Board voted to keep all officeholders in their current roles. **Moved/Seconded: Ms. Price/Ms. Helsley; approved 4-0.**
3. **INTRODUCTION OF GUESTS:** Glenn Bailey, past Director and RCD representative to the Sepulveda Basin Wildlife Areas Steering Committee; Dawn Afman, Natural Resources Conservation Service District Conservationist.
4. **PUBLIC COMMENTS:** there were no public comments.
5. **MINUTES:** Approval of minutes for meeting of December 21, 2020: the Board voted to approve the minutes as presented. **Moved/Seconded: Ms. Price/Mr. Rosentsweig; approved 4-0.**
6. **MONTHLY CLAIMS AND FINANCIALS:** Approval of Claims for December 2020 and review of financial reports through December 31, 2020: the Board voted to approve the Claims and financial reports after reviewing and posing questions to Mr. Hendra. **Moved/Seconded: Ms. Price/Mr. Rosentsweig; approved 4-0.**
7. **REGULAR CALENDAR**
 - A. Review and approval of mid-year budget revisions: Mr. Hendra explained the changes to the budget. The Board reviewed the proposed changes and inquired about particular line items, then voted to approve the budget revision. **Moved/Seconded: Ms. Price/Ms. Burnam; approved 5-0.**
 - B. Report from Diversity/Equity/Inclusion Committee and discussion of direction and next steps: Ms. Price reported on the committee meeting of January 5, 2021.

She reviewed the Google Jam board created at the meeting and discussed how it was created. The Board asked about next steps, which will be to refine goals and move forward with creating programs. Ms. Helsley asked if job shadowing might be considered for inclusion. The Board asked the committee to report back at a future meeting with more specific goals and plans.

- C. Update on Topanga Lagoon planning process: Mr. Stevens reviewed progress on the restoration of Lower Topanga through the Powerpoint presentation being prepared for the next public meeting in February. He described the four alternatives considered and next steps after the public meeting.

8. **USDA/NATURAL RESOURCES CONSERVATION SERVICE REPORT:**
Ms. Afman reported that she has a new employee, Diana Orozco, who will start in the next week.

9. **INFORMATIONAL REPORTS:**

- A. Staff Reports for December 2020 (written):
- i. Clark Stevens, Executive Officer
 - ii. John Hendra, Finance & Operations Officer
 - iii. Rosi Dagit, Senior Conservation Biologist
 - iv. Kelly Kazmirchuk, Education Supervisor

10. **DIRECTORS' COMMENTS/ANNOUNCEMENTS**

- Mr. Rosentsweig and Ms. Helsley (Education Committee) had a meeting with Kelly Kazmirchuk, Education Coordinator. She is doing a fantastic job and they would like her to present to the Board at a future meeting.

11. **ADJOURNMENT:** The meeting was adjourned at 7:54 p.m. **Moved/Seconded: Ms. Price/Ms. Helsley; approved 5-0.**

Submitted by: John W Hendra Date: April 27, 2021
John Hendra, Finance & Operations Officer

Approved by: Richard Brody Date: April 27, 2021
R.C. Brody, President
Board of Directors