

**BOARD OF DIRECTORS**

Richard C. Brody  
President

Steven Rosentsweig  
Vice President

Nancy Helsley  
Treasurer

Beth Burnam  
Director

Laurie Price  
Director

**REGULAR BOARD MEETING**

EIGHT-HUNDRED THIRTEENTH MEETING

Monday November 23, 2020—6:00 P.M.

**MINUTES**

**EXECUTIVE OFFICER**  
Clark Stevens

1. **CALL TO ORDER:** the meeting was called to order via Zoom videoconference by Vice President Steve Rosentsweig at 6:01 p.m. A quorum was established with Directors Beth Burnam, Nancy Helsley and Laurie Price on the videoconference. Director R. C. Brody was absent. Also on the videoconference were Associate Director Dennis Washburn, Executive Officer Clark Stevens and Finance & Operations Officer John Hendra.
2. **INTRODUCTION OF GUESTS:** Glenn Bailey, RCD representative to the Sepulveda Basin Wildlife Area Steering Committee.
3. **PUBLIC COMMENTS:** there were no public comments.
4. **MINUTES:** Approval of minutes for meetings of October 26, 2020: the Board approved the minutes as presented. **Moved/Seconded: Ms. Price/Ms. Burnam; approved 4-0.**
5. **MONTHLY CLAIMS AND FINANCIALS:** Approval of Claims for October 2020 and review of financial reports through October 31, 2020: Mr. Hendra reviewed the financial statements and discussed a change to the way education programs will be handled in the accounting system. The Board voted to approve the Claims and financial reports. **Moved/Seconded: Ms. Burnam/Ms. Price; approved 4-0.**
6. **REGULAR CALENDAR**
  - A. Approval of Resolution #2020-11-01: Amending The Conflict Of Interest Code Pursuant To The Political Reform Act Of 1974: Mr. Hendra described the three changes to the RCD's Conflict of Interest Code. The Board approved the revised code. **Moved/Seconded: Ms. Price/Ms. Burnam; approved 4-0.**
  - B. Review and approval of the 2019-20 RCD Financial Statements (audit): tabled to next meeting.

- C. Report from the CARCD Annual Conference and business meeting: Ms. Price reviewed the sessions she attended, especially the RCD presentations from Antoine Kunsch, Community Resilience Coordinator, and Kelly Kazmirchuk, Education Coordinator. Mr. Stevens and Mr. Bailey also described the sessions they attended. Ms. Price reported on the business meeting held today, at which the CARCD Strategic Directions 2021-23 document was approved.
- D. Update on Sepulveda Basin Wildlife Reserve post-fire recovery and potential approval of comment letter on tree removal: Mr. Stevens reported on the removal of the water lettuce from the reserve lake. He also noted the scheduled removal of approximately 54 trees that were damaged by the wildfire and are considered dangerous by LA City Parks staff. This will not happen until March or April, though, and a number of groups on the Sepulveda Basin Wildlife Area Steering Committee are contesting the removal. Finally, Mr. Stevens discussed steps to prevent wildfires at the Basin in the future.

## 7. USDA/NATURAL RESOURCES CONSERVATION SERVICE

**REPORT:** There was no report. Mr. Stevens noted that he talked to Dawn Afman, District Conservationist, about Sepulveda Basin and how NRCS could help in the restoration. There are potential barriers to their participation, but conversations will continue.

## 8. INFORMATIONAL REPORTS:

- A. Staff Reports for October 2020 (submitted in writing):
- i. Clark Stevens, Executive Officer
  - ii. John Hendra, Finance & Operations Officer
  - iii. Rosi Dagit, Senior Conservation Biologist
  - iv. Kelly Kazmirchuk, Education Supervisor

## 9. DIRECTORS' COMMENTS/ANNOUNCEMENTS

- Mr. Rosentsweig complemented staff on the enjoyable wildlife crossing/demo house visit and how informative it was.
- Ms. Burnam was asked by State Senator Henry Stern to participate in a couple of live conversations about home hardening and fire safety.
- Mr. Washburn noted that city planning departments are contracting out for GIS services, suggesting the RCD should look into providing this service.

10. **ADJOURNMENT:** The meeting was adjourned at 6:57 p.m. **Moved/Seconded: Ms. Price/Ms. Burnam; approved 4-0.**

Submitted by: John W Hendra  
John Hendra, Finance & Operations Officer

Date: 12/22/2020

Approved by: Steve Rosentsweig  
Steve Rosentsweig, Vice President  
Board of Directors

Date: 12/26/2020