

BOARD OF DIRECTORS

Richard C. Brody
President

Steven Rosentsweig
Vice President

Nancy Helsley
Treasurer

Beth Burnam
Director

Laurie Price
Director

EXECUTIVE OFFICER
Clark Stevens

REGULAR BOARD MEETING

EIGHT-HUNDRED TWELTH MEETING

Monday October 26, 2020—6:00 P.M.

MINUTES

1. **CALL TO ORDER:** the meeting was called to order via Zoom videoconference by Vice President Steve Rosentsweig at 6:05 p.m. A quorum was established with Directors Beth Burnam, Nancy Helsley and Laurie Price on the videoconference. Director R. C. Brody was absent. Also on the videoconference were Associate Director Deborah Klein Lopez, Executive Officer Clark Stevens and Finance & Operations Officer John Hendra. Associate Director Dennis Washburn joined the meeting at 6:40 p.m.
2. **INTRODUCTION OF GUESTS:** Glenn Bailey, RCD representative to the Sepulveda Basin Wildlife Area Steering Committee.
3. **PUBLIC COMMENTS:** there were no public comments.
4. **MINUTES:** Approval of minutes for meetings of September 30, 2020: Board approved the minutes without changes. **Moved/Seconded: Ms. Price/Ms. Helsley; approved 4-0.**
5. **MONTHLY CLAIMS AND FINANCIALS:** Approval of Claims for September 2020 and review of financial reports through September 30, 2020: after review and questions to Mr. Hendra, the Board approved the Claims and financial reports. **Moved/Seconded: Ms. Helsley/Ms. Burnam; approved 4-0.**
6. **REGULAR CALENDAR**
 - A. Appointment of an RCDSMM delegate and alternate delegate to the CARCD Annual Business Meeting: Ms. Price volunteered and was appointed the delegate to the CARCD Annual Conference Business Meeting. **Moved/Seconded: Ms. Helsley/Ms. Burnam; approved 4-0.**
 - B. Revision and approval of draft letter of intent to lease office space with Las Virgenes Municipal Water District (Separate document): Mr. Stevens drafted a letter to LVMWD based on the instructions from the Board at the last meeting. Ms. Burnam suggested some additions to the letter, including things like responsibility for cleaning, utilities, tenant improvements, etc. Mr. Brody

provided comments in absentia that the RCD should consider a longer lease term than 7 years. The Board referred the matter to the ad hoc Office Lease subcommittee for final edits of the letter and approved sending the letter to LVMWD. **Moved/Seconded: Ms. Price/Ms. Burnam; approved 4-0.**

- C. Report on Sepulveda Basin Wildlife Reserve wildfire and post-fire restoration discussions: Mr. Stevens reported on the meetings he has had with various organizations regarding restoration. There is \$25,000 for restoration of the south reserve from the Army Corps of Engineers (ACOE). Mr. Stevens is meeting with ACOE and other stakeholders on Tuesday 10/27 to discuss what needs to be done and who should do it. Mr. Bailey provided background on the south reserve and will attend the meeting on Tuesday.

7. **USDA/NATURAL RESOURCES CONSERVATION SERVICE**
REPORT: there was no report.

8. **INFORMATIONAL REPORTS**:

A. Staff Reports for September 2020:

- i. Clark Stevens, Executive Officer: Mr. Stevens added to his written report that there is money available for Trancas Lagoon restoration.
- ii. John Hendra, Finance & Operations Officer
- iii. Rosi Dagit, Senior Conservation Biologist
- iv. Kelly Kazmirchuk, Education Supervisor

9. **DIRECTORS' COMMENTS/ANNOUNCEMENTS**

- Ms. Price announced that there will be an ad hoc DEI subcommittee meeting on November 5.
- Mr. Washburn announced that the National Park Service has revitalized their native plant nursery.

10. **ADJOURNMENT**: The meeting was adjourned at 7:10 p.m. **Moved/Seconded: Ms. Burnam/Ms. Price; approved 4-0.**

Submitted by: John W Hendra
John Hendra, Finance & Operations Officer

Date: 12/22/2020

Approved by: Steve Rosentsweig
Steve Rosentsweig, Vice President
Board of Directors

Date: 12/26/2020