

BOARD OF DIRECTORS

Richard C. Brody
President

Steven Rosentsweig
Vice President

Nancy Helsley
Treasurer

Beth Burnam
Director

Laurie Price
Director

EXECUTIVE OFFICER
Clark Stevens

REGULAR BOARD MEETING

EIGHT-HUNDRED EIGHTH MEETING

Monday July 27, 2020—6:00 P.M.

MINUTES

1. **CALL TO ORDER:** the meeting was called to order via Zoom videoconference by President R.C. Brody at 6:03 p.m. A quorum was established with Directors Beth Burnam, Nancy Helsley, Laurie Price and Steve Rosentsweig on the videoconference. Also on the videoconference were Associate Directors Deborah Klein Lopez and Dennis Washburn, Executive Officer Clark Stevens and Finance & Operations Officer John Hendra.
2. **INTRODUCTION OF GUESTS:** there were no guests.
3. **PUBLIC COMMENTS:** there were no public comments.
4. **MINUTES:** Approval of minutes for meeting of June 22, 2020: the minutes were approved without changes. **Moved/Seconded: Ms. Burnam/Ms. Price; approved 5-0.**
5. **MONTHLY CLAIMS AND FINANCIALS:** Approval of Claims for June 2020 and review of financial reports through June 30, 2020: Mr. Hendra reviewed the financial reports and answered Director questions regarding claims and budget lines. The Board voted to approve the claims and financial reports. **Moved/Seconded: Ms. Price/Ms. Helsley; approved 5-0.**
6. **REGULAR CALENDAR**
 - A. Direction to staff on next steps for Las Virgenes Municipal Water District office space: Mr. Stevens updated the Board on the visit to the LVMWD office space by an acoustician, who reported that interior sound is within acceptable limits but the exterior sound can be disturbing and might warrant mitigation. He provided recommendations for attenuation at the source water pumps. LVMWD would also prefer to add an interior lift as opposed to a full elevator to make the offices ADA accessible. Next steps will be to plan space needs with staff and begin discussions with LVMWD.

- B. Report of the Communications Committee on meeting of July 22 regarding equity/inclusion/diversity and communications policy: Mr. Brody, Ms. Lopez and Mr. Stevens summarized the discussions. Outcomes included formation of a DEI Committee and permission for supervisors to allow their staff to attend the CARCD DEI meeting.
- C. Resolution 2020-07-01: Creating the Communications Committee as a Standing Committee of the Board of Directors of the Resource Conservation District of the Santa Monica Mountains: the Board discussed the need for this committee, its potential responsibilities and that it would meet quarterly to begin. Mr. Brody, Ms. Price, Ms. Lopez and Mr. Washburn volunteered for this committee. **Moved/Seconded: Ms. Helsley/Mr. Rosentsweig; approved 5-0.**
- D. Resolution 2020-07-02: Creating the Ad Hoc Diversity/Equity/Inclusion Committee of the Board of Directors of the Resource Conservation District of the Santa Monica Mountains: the Directors reviewed the resolution and made some changes to the wording, then voted to approve the resolution with edits. Ms. Price and Ms. Lopez volunteered for the committee. **Moved/Seconded: Ms. Helsley/Ms. Price; approved 5-0.**

7. **USDA/NATURAL RESOURCES CONSERVATION SERVICE REPORT**: there was no report.

8. **INFORMATIONAL REPORTS**:

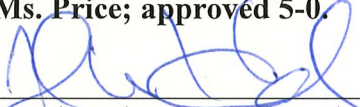
- A. Staff Reports for June 2020:
 - i. Clark Stevens, Executive Officer
 - ii. John Hendra, Operations Manager
 - iii. Rosi Dagit, Senior Conservation Biologist
 - iv. Kelly Kazmirchuk, Education Supervisor

9. **DIRECTORS' COMMENTS/ANNOUNCEMENTS**

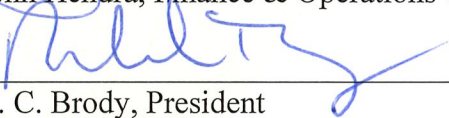
- Ms. Burnam announced that Ezekiel Schlais, who was with MRT and then TreePeople, has resigned.
- Ms. Burnam had a debrief with Antoine Kunsch, the RCD's Community Resiliency Coordinator, to pass along programs from the North Topanga Canyon Fire Safe Council to the RCD's Community Resiliency Department. She also co-presented a Zoom webinar on "Will your home survive when the embers arrive."
- Mr. Brody thanked Ms. Burnam for all her good work with the Fire Safe Council and for making the mountains safer for all residents.

10. **CLOSED SESSION: Personnel (Government Code Section 54957)—Executive Officer annual performance evaluation:** Closed session began at 7:45 p.m. and ended at 9:37 p.m. The Board discussed Mr. Stevens performance during the session.

11. **ADJOURNMENT:** The meeting was adjourned at 9:38 p.m. **Moved/Seconded: Mr. Rosentsweig/Ms. Price; approved 5-0.**

Submitted by: 
John Hendra, Finance & Operations Officer

Date: 8/27/2020

Approved by: 
R. C. Brody, President
Board of Directors

Date: 8/28/2020