

BOARD OF DIRECTORS

Richard C. Brody
President

Steven Rosentsweig
Vice President

Nancy Helsley
Treasurer

Beth Burnam
Director

Laurie Price
Director

EXECUTIVE OFFICER
Clark Stevens

REGULAR BOARD MEETING

EIGHT-HUNDRED SIXTH MEETING

Monday June 22, 2020—6:00 P.M.

NOTICE IS HEREBY GIVEN that the Resource Conservation District of the Santa Monica Mountains will hold a meeting by video/teleconference, pursuant to Section 11123 of the Government Code and Executive Order N-29-20, issued by Governor Newsom on March 17, 2020. Pursuant to Executive Order N-29-20, District Directors need not participate from publicly accessible locations. Members of the public are able to listen to the meeting and provide comment at appropriate times by selecting this link: <https://us02web.zoom.us/j/85259280364?pwd=LOITUUtvT0Qyek0wSEwrUHZad0k1UT09>. You may also join the meeting by dialing the following phone number: (669) 900-6833 and entering the meeting ID and password: **Meeting ID: 852 5928 0364 Meeting Password: 311161**

MINUTES

1. **CALL TO ORDER:** the meeting was called to order via videoconference by President R.C. Brody at 6:03 p.m. A quorum was established with Directors Beth Burnam, Nancy Helsley, Laurie Price and Steve Rosentsweig on the videoconference. Also on the videoconference were Associate Directors Deborah Klein Lopez and Dennis Washburn, Executive Officer Clark Stevens and Finance & Operations Officer John Hendra.
2. **INTRODUCTION OF GUESTS:** Dawn Afman, NRCS District Conservationist; Glenn Bailey, past RCD Director.
3. **PUBLIC COMMENTS**
 - Mr. Bailey reported that the Sepulveda Basin Wildlife Area Steering Committee cancelled their March meeting due to COVID-19 and didn't have a May meeting. They are trying to get a July meeting. There is some urgency given that there have been some fires and other wildlife issues.
4. **MINUTES:** Approval of minutes for meeting of April 27, 2020: the Board voted to approve the minutes without changes. **Moved/Seconded: Ms. Price/Ms. Burnam; approved 5-0.**
5. **MONTHLY CLAIMS AND FINANCIALS:** Approval of Claims for April and May 2020 and review of financial reports through May 31, 2020: the Board reviewed the claims for April/May and discussed the financial reports, then approved the Claims reports for April/May. **Moved/Seconded: Ms. Burnam/Ms. Price; approved 5-0.**

6. REGULAR CALENDAR

- A. Approval of budget for fiscal year 2020-21: Mr. Hendra reviewed the budget revenue and expense projections, then fielded questions about specific line items. The Board reviewed the numbers and approved the budget as presented.
Moved/Seconded: Ms. Price/Mr. Rosentsweig; approved 5-0.
- B. Approval of RCDSMM Social Media policy: Directors reviewed the policy and discussed various provisions, including the content, security and acceptable use sections. They also discussed setting up a Communications Committee and appointed Ms. Price, Mr. Brody, Ms. Lopez and Mr. Bailey to the Committee. The Board voted to approved the policy. **Moved/Seconded: Ms. Price/Ms. Helsley; approved 5-0.**
- C. Review policy and set Executive Officer annual evaluation timeline: the Board decided to hold a special executive session on July 13 to review the Executive Officer evaluation response form and then hold the in-person evaluation at the regular Board meeting of July 27.
- D. Review and approval of RCD comments on the Los Angeles County North Area Plan: Mr. Stevens discussed the importance and process for the comment letter. Mr. Brody added a number of comments that he wanted to make sure were addressed such as framing of arguments, aesthetics, tree protection, rodenticides, and ADU impacts. The Board directed Mr. Stevens to complete and transmit the letter, taking into considerations the Board's comments.
- E. Resolution #2020-06-01: Request for the Los Angeles County Board of Supervisors to Appoint three candidates to the RCD Board of Directors to begin terms on November 27, 2020 through the last Friday in November 2024: the Directors seeking reappointment asked staff whether signatures would be needed on the application form, which will be difficult due to COVID-19 restrictions. Staff will contact the County Supervisor's office for direction. The Board voted to approve the resolution without changes. **Moved/Seconded: Ms. Price/Ms. Burnam; approved 5-0.**
- F. Selection of candidate in CA Special Districts Association election for 2021-23 Seat C: this item was tabled.

7. USDA/NATURAL RESOURCES CONSERVATION SERVICE

REPORT: Ms. Afman reported on the changes for NRCS from the Farm Bill, the most important of which is that they can now put money on state parks and federal lands. There were two fires in Ventura County, but both were put out. Ojai is no longer accepting green waste in an effort to limit the spread of polyphagous shot hole borer and a psyllid insect into their area.

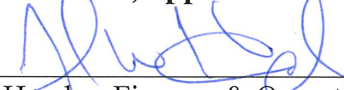
8. INFORMATIONAL REPORTS:

- A. Staff Reports for April and May 2020:
- i. Clark Stevens, Executive Officer
 - ii. John Hendra, Operations Manager
 - iii. Rosi Dagit, Senior Conservation Biologist
 - iv. Kelly Kazmirchuk, Education Supervisor

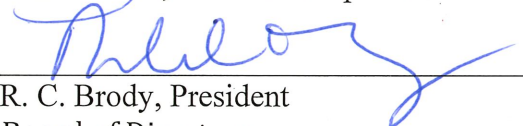
9. DIRECTORS' COMMENTS/ANNOUNCEMENTS

- The Board wished Ms. Burnam happy birthday.
- Ms. Burnam will hand over the North Topanga Canyon Fire Safe Council home inspection project to the RCD when the National Fish & Wildlife Foundation grant begins.
- The Education Committee (Mr. Rosentsweig and Ms. Helsley) met with Education Program Supervisor Kelly Kazmirchuk to discuss the future of the Education programs in the pandemic. Ms. Kazmirchuk has produced some on-line learning material and is looking for other ways to bring environmental education to schools. They said she is doing a great job.
- Ms. Lopez is working part time for State Assemblymember Jesse Gabriel.

10. ADJOURNMENT: The meeting was adjourned at 8:38 p.m. **Moved/Seconded: Mr. Rosentsweig/Ms. Price; approved 5-0.**

Submitted by: 
John Hendra, Finance & Operations Officer

Date: 7/14/2020

Approved by: 
R. C. Brody, President
Board of Directors

Date: 7/15/2020