

BOARD OF DIRECTORS

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Steven Rosentsweig
Vice President

Nancy Helsley
Treasurer

Beth Burnam
Director

Laurie Price
Director

EXECUTIVE OFFICER
Clark Stevens

REGULAR BOARD MEETING

EIGHT-HUNDREDTH MEETING

Monday November 25, 2019—6:00 P.M.

**Resource Conservation District Office
540 S. Topanga Canyon Blvd, Topanga, CA 90290**

MINUTES

1. **CALL TO ORDER:** the meeting was called to order by President R.C. Brody at 6:25 p.m. A quorum was established with Directors Beth Burnam and Nancy Helsley in attendance. Director Steve Rosentsweig was absent. Also in attendance were Associate Directors Deborah Klein Lopez and Dennis Washburn, and Executive Officer Clark Stevens and Finance & Operations Officer John Hendra.
2. **SWEARING IN OF NEWLY APPOINTED DIRECTOR:** Laurie Price took the oath of office and was duly sworn in by President R.C. Brody as a Director of the Resource Conservation District of the Santa Monica Mountains.
3. **INTRODUCTION OF GUESTS:** Dawn Afman, NRCS District Conservationist; Andrew Faris, NRCS Soil Scientist
4. **PUBLIC COMMENTS:**
 - Mr. Faris introduced himself to the Board and shared his background prior to starting with NRCS Oxnard. He has worked around the state with agricultural producers.
5. **MINUTES:** Approval of minutes for meeting of September 23, 2019: the Board voted to approve the minutes as presented. **Moved/Seconded: Ms. Burnam/Ms. Price; approved 4-0.**
6. **MONTHLY CLAIMS AND FINANCIALS:** Approval of Claims for September and October 2019 and review of financial reports through October 31, 2019: Directors reviewed the various reports and inquired about some of the balances, then voted to approve the Claims and financial reports. **Moved/Seconded: Ms. Helsley/Ms. Price; approved 4-0.**

7. REGULAR CALENDAR

- A. Los Angeles County Local Agency Formation Commission (LAFCo) Municipal Services Review and change in Sphere of Influence: Mr. Stevens described the process and discussed progress to date. He recounted his meeting with the Ventura County RCD Board of Directors and contacts with various other political stakeholders.
- B. Review and approval of fiscal year 2018-19 Financial Statements: Mr. Hendra reviewed the financial statements with the Board and answered questions. The Board voted to approve the audited Financial Statements for fiscal year 2018-19 and directed that they be posted to the district website. **Moved/Seconded: Ms. Helsley/Ms. Burnam; approved 4-0.**
- C. Resolution #2019-11-01: Authorizing submission of a Whale Tail grant application to fund the education and restoration program "Topanga: Where the Mountains Meet the Sea" and designating representatives: Directors discussed the program and budget, then voted to approve the resolution. **Moved/Seconded: Ms. Price/Ms. Helsley; approved 4-0.**
- D. Allocation of surplus funds from fiscal year 2018-19: Mr. Hendra reviewed the memo outlining the requested allocation of \$25,000 surplus from fiscal year 2018-19. The Board discussed the request then voted to approve the allocations and to move the remaining \$10,000 to the Capital Planning Fund. **Moved/Seconded: Mr. Brody/Ms. Burnam; approved 4-0.**

8. USDA/NATURAL RESOURCES CONSERVATION SERVICE

REPORT: Ms. Afman congratulated the RCD Board on their 800th meeting. She reported that her boss, Curtis Tarver, conveyed that if we need engineering help we are to call Ms. Afman and assistance will be coming. Finally, she welcomed Mr. Faris to her office.

9. INFORMATIONAL REPORTS:

- A. Staff Reports for September and October:
 - i. Clark Stevens, Executive Officer: Mr. Stevens reported that he is in the process of renegotiating our office lease and looking into other options.
 - ii. John Hendra, Operations Manager
 - iii. Rosi Dagit, Senior Conservation Biologist
 - iv. Kelly Kazmirchuk, Education Supervisor
- B. Report on CARCD Central Coast Area Meeting: Ms. Price and Mr. Hendra reported on the meeting held Wednesday October 16, 2019, particularly the Rancher to Rancher program and the partner reports.

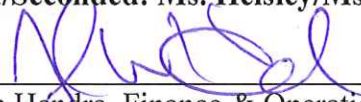
10. DIRECTORS' COMMENTS/ANNOUNCEMENTS

- Ms. Helsley reported on the CARCD Annual Conference held in Redding last week. The conference was smaller than usual but the audience was younger. Partnerships, collaboration, wildfire response and carbon sequestration were all significant topics. Ms. Helsley toured the local burn site from last year's fire and the restoration work they are doing. Don Butts of the RCD of Greater San Diego County is the new CARCD President.


11. CORRESPONDENCE

- Nomination of Candidates for LAFCo Representative and Alternate
- President's Special Acknowledgement Award from Special District Risk Management Authority

12. ADJOURNMENT: The meeting was adjourned in memory of Rich Campbell at 8:22 p.m. **Moved/Seconded: Ms. Helsley/Ms. Price; approved 4-0.**

Submitted by: 
John Hendra, Finance & Operations Officer

Date: 12/16/19

Approved by: 
R. C. Brody, President
Board of Directors

Date: 12/16/19