



BOARD OF DIRECTORS

R.C. Brody
President

Steve Rosentsweig
Vice President

Nancy Helsley
Treasurer

Beth Burnam
Director

Deborah Klein Lopez
Director

REGULAR BOARD MEETING

SEVEN HUNDRED NINETY-FIRST MEETING

Monday December 17, 2018—6:00 P.M.

**Resource Conservation District Office
540 S. Topanga Canyon Blvd, Topanga, CA 90290**

MINUTES

EXECUTIVE OFFICER
Clark Stevens

1. **CALL TO ORDER:** the meeting was called to order by President R.C. Brody at 5:47 p.m. A quorum was established with Directors Beth Burnam, Nancy Helsley and Steve Rosentsweig in attendance. Director Deborah Klein Lopez was absent. Also in attendance were Associate Director Dennis Washburn, Executive Officer Clark Stevens and Operations Manager John Hendra.
2. **INTRODUCTION OF GUESTS:** Brooks Engelhardt, Area Resource Conservationist.
3. **PUBLIC COMMENTS:** there were no public comments.
4. **MINUTES:** Approval of minutes for meeting of November 26, 2018:
Moved/Seconded: Mr. Rosentsweig/Ms. Burnam; approved 3-0 with Mr. Brody abstaining.
5. **MONTHLY CLAIMS AND FINANCIALS:** Approval of Claims for November 2018 and review of financial reports through November 31, 2018: **Moved/Seconded: Ms. Burnam/Mr. Rosentsweig; approved 4-0.**
6. **REGULAR CALENDAR**
 - A. Discussion of wildfire response and recovery: Mr. Stevens reviewed information gained at the Burn Area Emergency Response (BAER) Team meeting. They are counseling landowners not to make an effort to restore burned hillsides because any disturbance will encourage erosion and debris flow in heavy rains. There will not be much immediate work for the RCD but we are getting calls from HOAs to discuss fire safety landscaping, which may lead to future consultation work. Mr. Stevens also discussed the state of various projects affected by the fires.



- B. Discussion of Board meeting frequency and schedule: after discussion of Board meeting frequency and the use of Board committees, the Board directed staff to prepare a schedule of meetings for each committee for 2019. The standing committees will meet at least twice each year, potentially at a regular Board meeting time instead of a Board meeting if that meeting is cancelled.
- C. Approval of Board meeting calendar for 2019: Directors reviewed the calendar and approved without change. **Moved/Seconded: Ms. Burnam/Ms. Helsley; approved 4-0.**

7. **USDA/NATURAL RESOURCES CONSERVATION SERVICE**

REPORT: Mr. Engelhardt is substituting for Dawn Afman, District Conservationist. He reported that NRCS is heavily involved in Woolsey Fire recovery. He passed out a map of sites that are deemed at high risk for loss of property or life from debris flow during heavy rain. They have visited sites considered highest risk. Two sites have been identified for the Emergency Watershed Protection Program, which brings Federal cost share funds. They will be replacing debris fences that were destroyed by the fire.

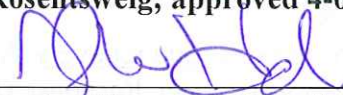
8. **INFORMATIONAL REPORTS:**

- A. Staff Reports for November:
 - i. Clark Stevens, Executive Officer
 - ii. John Hendra, Operations Manager
 - iii. Rosi Dagit, Senior Conservation Biologist
 - iv. Kelly Kazmirchuk, Education Supervisor

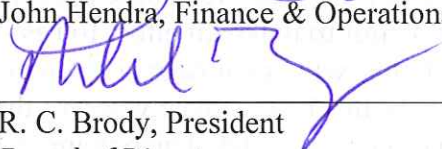
9. **DIRECTORS' COMMENTS/ANNOUNCEMENTS**

- Ms. Helsley announced that this year's state Envirothon will be held in March at Cal Poly Pomona. They are doing a test run in January.

10. **ADJOURNMENT**: The meeting was adjourned at 6:47 p.m. **Moved/Seconded: Ms. Burnam/Mr. Rosentsweig; approved 4-0.**

Submitted by: 
 John Hendra, Finance & Operations Officer

Date: 4/22/19

Approved by: 
 R. C. Brody, President
 Board of Directors

Date: 4/22/19