



BOARD OF DIRECTORS

R.C. Brody
President

Steve Rosentsweig
Vice President

Nancy Helsley
Treasurer

Beth Burnam
Director

REGULAR BOARD MEETING

SEVEN HUNDRED NINETY-FOURTH MEETING

Monday May 20, 2019—6:00 P.M.

Resource Conservation District Office

540 S. Topanga Canyon Blvd, Topanga, CA 90290

EXECUTIVE OFFICER
Clark Stevens

MINUTES

1. **CALL TO ORDER:** the meeting was called to order by President R.C. Brody at 6:03 p.m. A quorum was established with Directors Beth Burnam and Steve Rosentsweig in attendance. Director Nancy Helsley participated by telephone. Also in attendance were Associate Directors Deborah Klein Lopez and Dennis Washburn, Executive Officer Clark Stevens and Finance & Operations Officer John Hendra.
2. **INTRODUCTION OF GUESTS:** NRCS District Conservationist Dawn Afman.
3. **PUBLIC COMMENTS:** there were no public comments.
4. **MINUTES:** Approval of minutes for meeting of April 22, 2019: **Moved/Seconded: Mr. Rosentsweig/Ms. Burnam; approved 4-0.**
5. **MONTHLY CLAIMS AND FINANCIALS:** Approval of Claims for April 2019 and review of financial reports through April 30, 2019: **Moved/Seconded: Ms. Burnam/Mr. Rosentsweig; approved 4-0.**
6. **REGULAR CALENDAR**
 - A. Resolution #2019-05-01: Request for appointment of three (3) Directors by Los Angeles County Board of Supervisors for terms beginning the last Friday of November 2019: Directors discussed when appointments should happen. Mr. Hendra noted that Division 9 of the Public Resources Code specifies that Directors are to be elected on even years. The Board asked staff to contact the Los Angeles County Board of Supervisors to request moving appointments to even years by extending all current terms by one year. The resolution was tabled to the next meeting.
 - B. Review and reapproval of RCDSMM Strategic Plan: the Board reviewed the strategic plan and decided it was relevant and up to date as approved previously.
 - C. Report from the ad hoc Boundary Adjustment Committee meeting: Mr. Brody, Ms. Burnam and Mr. Stevens reported on the discussions of the committee and demonstrated on a map some of the possible areas that are currently not serviced



by an RCD. The Board debated various map permutations and areas of inclusion, looking at the opportunities and obligations inherent in those areas. Staff was directed to continue discussions with the LA County Local Area Formation Commission, produce maps for various expansion scenarios and report back to the Board when appropriate.

7. USDA/NATURAL RESOURCES CONSERVATION SERVICE

REPORT: Ms. Afman went to the Water Summit and brought materials to share with the Board. She also has a new boss: Curtis Tarver, Assistant State Conservationist; he is taking over Area 4. He will hopefully attend the next Board meeting. NRCS now does air quality work through their National Air Quality Initiative.

8. INFORMATIONAL REPORTS:

A. Staff Reports for April:

- i. Clark Stevens, Executive Officer: the LA County Demonstration House project is well underway; Mr. Stevens has photos if Directors are interested. He has also been to various meetings this month that have generated leads for work. Funding has been secured for the next round of work on the wildlife crossing.
- ii. John Hendra, Operations Manager
- iii. Rosi Dagit, Senior Conservation Biologist
- iv. Kelly Kazmirchuk, Education Supervisor
- v. Tanessa Hartwig, Environmental Services Coordinator

B. CARCD Central Coast Area Meeting (Dennis Washburn): Mr. Washburn reported that State Conservationist Carlos Suarez attended the meeting. He is very supportive of the kinds of things we do but we need to make him aware of our work.

9. DIRECTORS' COMMENTS/ANNOUNCEMENTS

- Ms. Burnam suggested that the RCD think about home ignition zone evaluations as a service. In addition, there is a market to assist HOAs with education about how to deal with their landscaping. The Board asked that this topic be put on the July agenda.

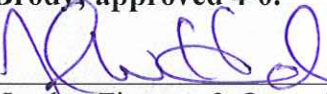
10. **CLOSED SESSION: Personnel (Government Code Section 54957)—Executive Officer annual performance evaluation**: the Board voted to enter Closed Session at 7:30 p.m. **Moved/Seconded: Ms. Burnam/Mr. Brody; approved 4-0.**

11. **RESUME OPEN SESSION AND REPORT ON CLOSED SESSION**: the Board ended Closed Session and reopened the Regular Meeting at 8:19 p.m.

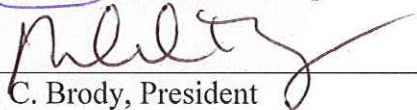


Moved/Seconded: Ms. Burnam/Mr. Brody; approved 4-0. The Board reported that they discussed the performance of the Executive Officer and goals for next year.

12. **ADJOURNMENT:** The meeting was adjourned at 8:21 p.m. **Moved/Seconded: Ms. Burnam/Mr. Brody; approved 4-0.**

Submitted by: 
John Hendra, Finance & Operations Officer

Date: 7/3/19

Approved by: 
R. C. Brody, President
Board of Directors

Date: 7/3/19