



BOARD OF DIRECTORS

R.C. Brody
President

Steve Rosentsweig
Vice President

Nancy Helsley
Treasurer

Beth Burnam
Director

EXECUTIVE OFFICER
Clark Stevens

REGULAR BOARD MEETING

SEVEN HUNDRED NINETY-FOURTH MEETING

Monday April 22, 2019—6:00 P.M.
Resource Conservation District Office
540 S. Topanga Canyon Blvd, Topanga, CA 90290

MINUTES

1. **CALL TO ORDER:** the meeting was called to order by President R.C. Brody at 6:06 p.m. A quorum was established with Directors Beth Burnam, Nancy Helsley and Steve Rosentsweig in attendance. Also in attendance were Associate Director Deborah Klein Lopez, Executive Officer Clark Stevens and Finance & Operations Officer John Hendra.
2. **INTRODUCTION OF GUESTS:** there were no guests.
3. **PUBLIC COMMENTS:** there were no public comments.
4. **MINUTES:** Approval of minutes for meeting of February 25, 2019.
Moved/Seconded: Ms. Burnam/Mr. Rosentsweig; approved 4-0.
5. **MONTHLY CLAIMS AND FINANCIALS:** Approval of Claims for February and March 2019 and review of financial reports through March 31, 2019.
Moved/Seconded: Mr. Rosentsweig/Ms. Burnam; approved 4-0.
6. **REGULAR CALENDAR**
 - A. Approval of Resolution #2019-04-01: Authorizing Entering into a Funding Agreement with the State Water Resources Control Board and Authorizing and Designating the Senior Conservation Biologist as Representative for the Post Woolsey Fire Sediment Removal Project: **Moved/Seconded: Ms. Burnam/Ms. Helsley; approved 4-0.**
 - B. Resolution #2019-04-02: Request for appointment of Director by Los Angeles County Board of Supervisors to fill out remaining term of vacant seat until November 2021: **Moved/Seconded: Mr. Rosentsweig/Ms. Burnam; approved 4-0.**
 - C. Approval of budget reallocation of \$1700 to update website to full ADA compliance: Mr. Hendra explained that the RCD website does not meet the new requirements for an ADA accessible website and needs to be updated. The cost to do so will include instructions on how to post photos and documents to keep the



website compliant. **Moved/Seconded: Mr. Rosentsweig/Ms. Helsley; approved 4-0.**

- D. Discussion: Los Angeles Local Agency Formation Commission (LAFCO) Municipal Services Review and RCD boundaries: Mr. Stevens recounted that LA LAFCO has the RCD on their schedule for a Municipal Services Review (MSR) this year. This allows the RCD to do boundary revisions without having to pay for the MSR. LAFCO will contact us when they are ready to begin the review; the RCD will need to have an idea of what areas to incorporate at that time. The Board created the ad hoc Boundary Adjustment Committee and appointed Mr. Brody, Ms. Burnam, Ms. Klein Lopez and Mr. Stevens to the committee to discuss the matter and bring options to the Board.
- E. Los Angeles County Board of Supervisors' request for comment on weed management alternatives: Mr. Stevens found a request on the 3rd District Supervisor's website to give input on options to glyphosate for weed abatement and vegetation management. He noted that some funders will not fund projects for certain vegetation, like Arundo, without glyphosate because mechanical removal has proven ineffective. Hand removal is also problematic in sensitive areas. The Board recommended discussing the alternatives to glyphosate and their effectiveness, as well as stating that the RCD doesn't currently use glyphosate. The Board asked Mr. Stevens to draft a letter to submit to the LA County Board of Supervisors.
- F. Quarterly Review of Annual Plan Responsibility Matrix: Directors reviewed the matrix and asked staff about various tasks.
- G. Vote on Joint Resolution #2019-04-03: Approving and Accepting the Negotiated Exchange of Property Tax Revenue Resulting from Reorganization No 2017-10 (Detachment of Territory from County of Los Angeles Waterworks District No. 29, Annexation of Said Territory to the Las Virgenes Municipal Water District): **Moved/Seconded: Ms. Helsley/Mr. Rosentsweig; approved 4-0.**

7. **USDA/NATURAL RESOURCES CONSERVATION SERVICE REPORT**: no report.

8. **INFORMATIONAL REPORTS**:

A. Staff Reports for February & March:

- i. Clark Stevens, Executive Officer: the model is done for the Hwy 101 overcrossing. Mr. Stevens provided pictures of the model to Directors and explained the process and details. He also updated the Board on the funding for the project and future steps.
- ii. John Hendra, Operations Manager
- iii. Rosi Dagit, Senior Conservation Biologist




- iv. Kelly Kazmirchuk, Education Supervisor
- v. Tanessa Hartwig, Environmental Services Coordinator
- B. CARCD Central Coast Area Meeting (Dennis Washburn): no report.
- C. Envirothon (Nancy Helsley): Ms. Helsley reported that the Envirothon competition went well. Granada Hills High School won and RCD will provide funds that the RCD has already budgeted for them to attend the national competition. NRCS State Conservationist Carlos Suarez was there. The Envirothon Committee made some good contacts in each subject area for next year. NRCS has given a grant to Envirothon for \$15,000 for each of the next three years and other funders have been identified.


9. DIRECTORS' COMMENTS/ANNOUNCEMENTS

- Mr. Rosentsweig reported that the Education Committee met last month to discuss programs. The Committee is very impressed with the job Education Coordinator Kelly Kazmirchuk is doing. The one area she needs help with is in Educator recruitment.
- Ms. Burnam was a speaker at a 3-day TreePeople event on fire resiliency along with Mr. Stevens. The keynote was an Australian who has been through devastating fires and talked about community recovery and preventative measures. Ms. Burnam also wrote a grant for \$25,000 to do education on home fire safety.

10. ADJOURNMENT: The meeting was adjourned at 8:16 p.m. **Moved/Seconded: Mr. Rosentsweig/Ms. Helsley; approved 4-0.**

Submitted by: 
John Hendra, Finance & Operations Officer

Date: 5/20/19

Approved by: 
R. C. Brody, President
Board of Directors

Date: 5/20/19