



BOARD OF DIRECTORS

R.C. Brody
President

Steve Rosentsweig
Vice President

Nancy Helsley
Treasurer

Beth Burnam
Director

EXECUTIVE OFFICER
Clark Stevens

REGULAR BOARD MEETING

SEVEN HUNDRED NINETY-THIRD MEETING

Monday February 25, 2019—6:00 P.M.

Resource Conservation District Office
540 S. Topanga Canyon Blvd, Topanga, CA 90290

MINUTES

1. **CALL TO ORDER:** the meeting was called to order by President R.C. Brody at 6:00 p.m. A quorum was established with Directors Beth Burnam, Nancy Helsley and Steve Rosentsweig in attendance. Also in attendance were Associate Director Dennis Washburn and Executive Officer Clark Stevens.
2. **INTRODUCTION OF GUESTS:** Deborah Klein Lopez, past Director, Dawn Afman, NRCS District Conservationist and Eugene Peck, NRCS Earthwatch Volunteer.
3. **PUBLIC COMMENTS**
 - Mr. Peck introduced himself and discussed his background and experience.
4. **MINUTES:** Approval of minutes for meeting of January 28, 2019:
Moved/Seconded: Ms. Burnam/Ms. Helsley; approved 4-0.
5. **MONTHLY CLAIMS AND FINANCIALS:** Approval of Claims for January 2019 and review of financial reports through January 31, 2019: the Board reviewed the financial reports and voted to approve. **Moved/Seconded: Mr. Rosentsweig/Ms. Helsley; approved 4-0.**
6. **REGULAR CALENDAR**
 - A. Approval of Resolution 2019-02-01: Amend the Standing Committees of the Board of Directors: the Board voted to approve the resolution making the Personnel Committee a standing committee and the Resource Protection and Land Use Committee an ad hoc committee. **Moved/Seconded: Ms. Burnam/Mr. Rosentsweig; approved 4-0.**
 - B. Approval of construction contract for the Los Angeles County Demonstration House project: Mr. Stevens reviewed progress on the demonstration house to date, including the recent RFQ notification and location of the project. He then discussed the contractor who responded and the budget. The contract was not



ready at the time of the meeting so the Board instead voted to authorize Mr. Stevens to enter into a contract with the respondent to complete construction for the budgeted amount. The Board also suggested having an event to announce the opening when ready. **Moved/Seconded: Mr. Rosentsweig/Ms. Burnam; approved 4-0**

- C. Board Development Committee meeting report: Mr. Rosentsweig discussed highlights of the minutes from the meeting. The committee suggested ways to improve orientation such as taking new Directors to project/program sites and adding the strategic and annual plans to the Director Handbook. They also discussed desired knowledge and experience for future directors, such as a fundraising, financial or legal background.
- D. Approval of Deborah Klein Lopez as Associate Director for the RCD: Ms. Lopez discussed her desire to continue working with the RCD, after which Directors voted to approve the appointment. **Moved/Seconded: Mr. Rosentsweig/Ms. Helsley; approved 4-0**

7. USDA/NATURAL RESOURCES CONSERVATION SERVICE

REPORT: Ms. Afman introduced Mr. Peck and discussed his qualifications. She also talked about the impact of the proposed wildlife corridor in Ventura County on some of the ranchers in the area.

8. INFORMATIONAL REPORTS:

A. Staff Reports for January:

- i. Clark Stevens, Executive Officer: Mr. Stevens reported that State Senator Henry Stern's office asked him to put together a wish list of projects, which he is doing. He also reported that the National Park Service has contacted the RCD to work together on some projects that meet both our missions. Lastly, LA County Supervisor Sheila Kuehl's deputies consulted with Mr. Stevens about desired knowledge/experience for a candidate to fill Ms. Lopez's seat.
- ii. John Hendra, Operations Manager
- iii. Rosi Dagit, Senior Conservation Biologist
- iv. Kelly Kazmirchuk, Education Supervisor
- v. Tanessa Hartwig, Environmental Services Coordinator

9. DIRECTORS' COMMENTS/ANNOUNCEMENTS

- Envirothon is coming up at Cal Poly Pomona on March 30. Mr. Brody and Ms. Afman will both be judges. State Conservationist Carlos Suarez and Area Conservationist Curtis Tarver will both be there.

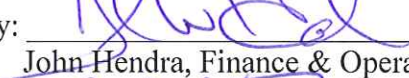


- Ms. Lopez noted that all electricity users are being rolled over to the Clean Power Alliance from Southern California Edison. This gives customers the choice of how much clean power they want included in your electricity delivery.
- Mr. Washburn reported on a couple of resources available for fire recovery and prevention.
- Ms. Burnam reported that the North Topanga Canyon Fire Safe Council grant funds are mostly spent. LA County Fire wants to do a presentation on why they called for an evacuation in the Woolsey Fire because there has been a lot of backlash from Topanga residents. She also reported that she has been contacted by a number of Malibu residents to form fire safe councils.


10. CORRESPONDENCE

- California Special District Association call for nominations for Board of Directors Seat B
- Special District Risk Management Authority 2019 Board of Directors Election call for nominations

11. ADJOURNMENT: The meeting was adjourned at 7:25 p.m. **Moved/Seconded: Mr. Rosentsweig/Ms. Burnam; approved 4-0.**

Submitted by: 
John Hendra, Finance & Operations Officer

Date: _____

Approved by: 
R. C. Brody, President
Board of Directors

Date: 4/22/19