



BOARD OF DIRECTORS

R.C. Brody
President

Steve Rosentsweig
Vice President

Nancy Helsley
Treasurer

Beth Burnam
Director

Deborah Klein Lopez
Director

EXECUTIVE OFFICER
Clark Stevens

REGULAR BOARD MEETING

SEVEN HUNDRED EIGHTY-SECOND MEETING

Monday January 22, 2018—6:00 P.M.

Resource Conservation District Office

540 S. Topanga Canyon Blvd, Topanga, CA 90290

MINUTES

1. **CALL TO ORDER:** the meeting was called to order by President R.C. Brody at 6:03 p.m. A quorum was established with Directors Deborah Klein Lopez and Steve Rosentsweig in attendance. Directors Beth Burnam and Nancy Helsley arrived at 6:15 p.m. Also in attendance were Associate Director Dennis Washburn, Executive Officer Clark Stevens and Operations Manager John Hendra.
2. **ELECTION OF OFFICERS:** (delayed until all Directors arrival)
 - President: Mr. Brody was nominated by Ms. Helsley. **Moved/Seconded: Ms. Helsley/Mr. Rosentsweig; approved 4-0 with one abstension.**
 - Vice President: Mr. Rosentsweig was nominated by Mr. Brody. **Moved/Seconded: Mr. Brody/Ms. Helsley; approved 4-0 with one abstension.**
 - Treasurer: Ms. Helsley was nominated by Mr. Rosentsweig. **Moved/Seconded: Mr. Rosentsweig/Ms. Lopez; approved 4-0 with one abstension.**
3. **INTRODUCTION OF GUESTS:** there were no guests.
4. **PUBLIC COMMENTS:** there were no public comments.
5. **MINUTES:** Approval of minutes for meeting of December 18, 2017: the minutes were approved without changes. **Moved/Seconded: Ms. Lopez/Mr. Brody; approved 3-0 (Ms. Burnam and Ms. Helsley had not arrived).**
6. **MONTHLY CLAIMS AND FINANCIALS:** Approval of claims for December 2017 and review of financial reports through December 31, 2017: after review and inquiries, the Board approved the claims and financial reports. **Moved/Seconded: Mr. Rosentsweig/Ms. Lopez; approved 5-0.**
7. **REGULAR CALENDAR**



- A. Approval of mid-year budget revision: the Directors reviewed the budget revisions and discussed various sections, such as the payroll expenses, then voted to approve the revised budget. **Moved/Seconded: Mr. Rosentsweig/Ms. Lopez; approved 5-0.**
- B. Approval of Resolution No. 2018-01-01: Declaring That Volunteers and Interns Shall Be Deemed To Be Employees of the District for the Purpose of Providing Workers' Compensation Coverage: the Directors inquired as to the benefits and cost of adding coverage, which Mr. Hendra said would be no more than \$200 per year given our current level of volunteer usage. The Board voted to approve coverage. **Moved/Seconded: Ms. Burnam/Ms. Lopez; approved 5-0.**
- C. Discussion and approval to add Environmental Services Coordinator Position to RCD: the Board reviewed the Department of Conservation grant application, which described some duties and funding to hire for this position, and discussed the services the new employee would provide. They also inquired about the level of funding and need to have stability in the position to develop and maintain contacts, then approved adding the position. **Moved/Seconded: Ms. Lopez/Ms. Burnam; approved 5-0.**
- D. Discussion of potential support letter for California Water Bond of 2018: the Board reviewed the materials and decided to table the item to a future meeting pending more information and certification for the ballot.
- E. Vote: Los Angeles Local Area Formation Commission Special District Representative and Special District Alternate: the Directors reviewed the resumes and asked staff to get more information on the powers of the Board and special district participation in the election. Tabled to a future meeting.

8. USDA/NATURAL RESOURCES CONSERVATION SERVICE

REPORT: no report as District Conservationist Dawn Afman is assisting with Thomas Fire and Mendocino mudslide recovery and was unable to make the meeting.

9. INFORMATIONAL REPORTS:

A. Staff Reports for December:

- i. Clark Stevens, Executive Officer: Mr. Stevens met a deputy of Ventura County Supervisor Steve Bennett, whose district was most impacted by the Thomas Fire. They discussed repercussions of the fire on the landscape and conservation. Also, Phase I of the Hwy. 101 undercrossing project is wrapping up while the overpass project is moving forward. Mr. Stevens met with Los Angeles County Supervisor Kuehl's staff to explore how the RCD might bring County resources into the District to assist with local environmental issues.
- ii. John Hendra, Operations Manager



- iii. Rosi Dagit, Senior Conservation Biologist
- iv. Kelly Kazmirchuk, Interim Education Program Manager

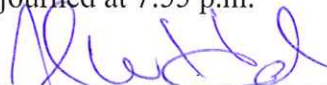
10. DIRECTORS' COMMENTS/ANNOUNCEMENTS

- Mr. Washburn knows of a potential project in McCoy Creek for which we might be appropriate. He will discuss with Mr. Stevens.
- Ms. Burnam will miss the next two meetings due to travel and another obligation.
- Ms. Lopez was contacted by Education Program Supervisor Kelly Kazmirchuk to discuss possible volunteer programs and they will be continuing to discuss ideas.

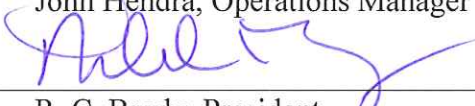
11. CORRESPONDENCE

- California Special District Association Leadership Academy Conference brochure and Board Member Handbook (to be viewed at meeting): Directors reviewed the materials at their leisure during the meeting.

12. ADJOURNMENT: **Moved/Seconded: Mr. Brody/Ms. Lopez; approved 5-0.** The meeting was adjourned at 7:55 p.m.

Submitted by: 
John Hendra, Operations Manager

Date: 3/26/18

Approved by: 
R. C. Brody, President
Board of Directors

Date: 3/26/18

